

BREA GLENBROOK CLUB BOARD MEETING MINUTES

Wednesday, November 8, 2023

- **Board Meeting Called to Order: 7:00pm**
- **Board Members Present:** Vice-President, Deb Eliason;
Management Liaison, Christine Denbo
Buildings & Grounds, Ed Munson;
Architectural Control, Darcie Giacchetto;
Member Relations, Cesar Zavala;
Treasurer, Michael Tinio;
Community Relations, Ted Gribble;
Secretary, Zubin Chichgar;
- **Board Members Absent:** President, Beth Riley
- **Staff Present:** Phil Baker, Nancy Foxhall
- **Visitors:** J. Baker
- **Vice President's Report:** Deb Eliason
- **Secretary's Report:** Report Presented
Minutes presented to board for review.
Motion to approve October 2023 Minutes
Moted by: Ed Munson
Seconded by: Christine Denbo
Approved
- **Treasurer's Report:** Michael Tinio
- **Financial Report presented for Approval:**
Prepared and presented by Phil Baker.
The October 2023 Month-end Financials were prepared by Phil Baker. Our cash balance at the month-end was \$581,903.44. The Replacement Reserve balance for October 2023 at \$283,960.51. October 2023 month-end Delinquent HOA Dues Accounts Receivable were \$2,684.33 for 22 properties ranging in balances due from \$10 - \$979.33.
Motion to approve the October 2023 Financial and the Treasurer's/Accountant's Reports as presented:
Moted by: Christine Denbo. Seconded by: Cesar Zavala.
Approved.

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- **Manager's Report:** Nancy Foxhall
 - GlenFest was a success.
 - Christmas Party is on 12/13/23.
 - Halloween Haunt was a huge success.

- **Architectural Control:** Darcie Giacchetto
 - Three trash can letters sent

- **Building & Grounds:** Ed Munson- Report Presented
- **Community Relations:** Ted Gribble- Report Presented
- **Management Liaison:** Christine Denbo- Report Presented
- **Member Relations:** Cesar Zavala- Report Presented

- **GLENBROOK ACTIVITIES REPORT:**
 - **Women's Club Report:** Bazaar coming in December
 - **CERT:** None
 - **Swim Team Report:** None

- **BUSINESS ITEMS:**
 - **Old Business:** None
 - **New Business:** None
 - **Pending Projects:** Finding a new auditor.
 - **Follow-up Items:** None

- **Meeting adjourned at 7:54 PM**

Motioned by: Ted Gribble. Seconded by: Darcie Giacchetto. Approved.

- **Executive Committee Session started at 7:54 PM**

Adjourned at 8:25pm. Motioned by: Christine Denbo.
Seconded by: Michael Tinio.
Approved.