

BREA GLENBROOK CLUB BOARD MEETING MINUTES

Tuesday, September 13, 2022

- **Regular Board Meeting Called to Order: 7:05 PM**
- **Board Members Present:** President, Beth Riley;
Vice-President, Deb Eliason;
Treasurer/Community Relations, Ted Gribble;
Management Liaison, Christine Denbo
Buildings & Grounds, Ed Munson;
- **Board Members Absent:** Architectural Control, Darcie Giacchetto;
Secretary, Zubin Chichgar;
Member Relations, Bridget Steffensen;
- **Staff Present:** Phil Baker, Nancy Foxhall
- **Visitors:** K. Henry, G. Baker
- **Vice President's Report** Deb Eliason - Report Presented
- **Secretary's Report:** Zubin Chichgar- Not present
Minutes presented by board for review.
Motion to approve August 2022 Minutes
Moted by: Ted Gribble
Seconded by: Christine Denbo
Minutes approved.
- **Treasurer's Report:** Ted Gribble- Report Presented
- **Financial Report presented for Approval:**
Prepared and presented by Phil Baker.
The August 2022 month-end Financials were prepared by Phil Baker. Our cash balance at the month-end was \$514,651.21. The Replacement Reserve balance for August 2022 at \$227060.56. August 2022 month-end Delinquent HOA Dues Accounts Receivable were \$2605.00 for 24 properties ranging in balances due from \$5 - \$320
Motion to approve the August 2022 Financials and the Treasurer's/Accountant's Reports as presented:
Moted by: Christine Denbo, Seconded by: Deb Eliason; Approved.

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- **Manager's Report:** Nancy Foxhall
 - Bid for copiers presented

Motion to approve bid from Simple Office Technologies in the amount of \$2895, \$0.12/copy with no annual increase.
Motioned by: Ed Munson
Seconded by: Christine Denbo
Approved.
 - Pool hours are 12 - 5:45pm weekends through September
 - Tiny tot room remodel began on Sept 12th
 - Bids for camera system replacement/additions presented

Motion to approve bid from Titanium in the amount of \$3800, contingent on confirming scope of work included in the contract.
Motioned by: Ted Gribble
Seconded by: Ed Munson
Approved.
- **Architectural Control:** Darcie Giacchetto - No Report.
- **Buildings & Grounds:** Ed Munson - Report Presented.
- **Community Relations:** Ted Gribble - Report Presented.
- **Member Relations:** Bridget Steffensen - No Report.
- **Management Liaison:** Christine Denbo - Report Presented.
- **GLENBROOK ACTIVITY REPORTS:**
 - **Women's Club Report:** Progressive dinner 9/18/22; Bazaar 12/3/22.
 - **CERT:** None.
 - **Swim Team Report:** 50th Anniversary Awards Banquet is 9/14/22.
- **BUSINESS ITEMS:**
 - A. Old Business: Small Claims Court - 10/3/22
 - B. New Business: Fall Family Fun Night- 10/7/22
 - C. Pending Projects: Tiny Tot Room Construction
 - D. Follow-up Items: Gather bids to update/repair the fireplace.
- **Meeting adjourned at 8:13 PM**

Motioned by: Christine Denbo, Seconded by: Ed Munson, Approved.